

**JOB TITLE:** Student Ministries Middle School Coordinator  
**DEPARTMENT:** Student Ministries  
**REPORT TO:** Pastor of Student Ministry  
**DATE REVISED:** Jan 21, 2020  
**CLASSIFICATION:** Part-Time (20 hours weekly)

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#### POSITION PURPOSE:

- ❖ The Student Ministries Middle School Coordinator is part of the ChangePoint Student Ministry (CPSM) team working to create a youth ministry that is consistent with the mission of the church, through discipleship, teaching, planning and programming, with a primary focus on middle school ministry.

#### ESSENTIAL DUTIES AND RESPONSIBILITIES:

- ❖ Working as part of the CPSM team in creating a culture of discipleship. This includes our weekly DueNorth, middle school and high school meetings and other events and retreats.
- ❖ Help recruit and develop volunteers to lead weekly meetings and events.
- ❖ Work with the CPSM team in preparing weekly worship services in Student Ministry.
- ❖ Assists in the planning, logistical details and execution of plans for special events, weekly meetings and programming.
- ❖ Working with the CPSM team in message preparation, delivery and scheduling speakers.
- ❖ Coordinate ministry efforts with the CPSM team, as well as other ministry areas of ChangePoint; including the ministries at other campus locations.
- ❖ Champion the vision and mission of CPSM to students, parents, the ChangePoint congregation and staff.
- ❖ Provide light admin support to the CPSM team. Communications with parents, events, camp registration, and social media updates.
- ❖ Other duties as assigned.

#### JOB SPECIFICATIONS:

- ❖ Commitment to a biblical foundation for student ministry from Scripture.
- ❖ Commitment to making disciples (intentionally cultivating the life of Christ in others) through the current discipleship vehicles at ChangePoint.
- ❖ Live above reproach, representing the character of Christ to teenagers. Some freedoms experienced when leading adults may not be advisable when leading teenagers.
- ❖ Healthy personal, home and ministry life that includes a pattern of spiritual growth.
- ❖ Able to recruit, equip and empower leaders and volunteers in group and individual settings.
- ❖ Capable of increasing and/or flexing work hours to meet seasonal surge demands as needed.
- ❖ Self-starter and highly motivated leader.
- ❖ Competent teacher and communicator of the Scripture.
- ❖ Comfortable and compelling in front of an audience.
- ❖ Performs responsibilities in accordance with the ChangePoint Employee Handbook.